

Order Form (Floor Space Only)		DEADLINE: 22.09.2023		logitrans 2023	
Exhibitor		Invoice address if different to the company address			
Hall / Stand no.		Company Name			
Address		Address			
Tax office/no.		Tax office/no.			
Contact person		Contact person			
Tel		Tel			
E-mail		E-mail			
A surcharge of EUR 35.00 per invoice will be raised for any changes in company name, address or any other information made after issuing the invoice.					
Please type in your order on this form. Sign and stamp the related part at the end of the page to ensure that your requests / orders are processed.					
Please leave out the parts that you do not want to order.					
Special Stand Design - Construction / Decoration Company					
Company name		Names of the staff to be employed by the construction company and the stand project must be attached to this form for approval by EKO MMI. All kinds of construction / decoration work lacking EKO MMI's approval shall be immediately prevented and all the related loss and damages shall be charged to the exhibitor.			
Contact person					
Tel					
Mobile phone					
E-mail					
Forum Area		EUR / Hour	No. of hours	EUR / Total	
Present your company and your innovative services to our professional visitors at the forum area within the exhibition halls. The forum area has 100 audience seating capacity and is furnished with audio system, speaker tables, chairs, projection screen and a projector. Please contact with us for your preferred date and time.					
Additional Exhibitor Badges		EUR / Unit	Quantity	EUR / Total	
2 free badges are provided to the exhibitors for the first 10 square meters of their stand space. For each additional 10 square meters, one extra badge is given free of charge. Regardless of the stand space, 3 badges are provided for each co-exhibitor. It is forbidden for the exhibitors to let others use their badges for whatever the reason is. Exhibitor badges are not send in advance and must be collected from the EKO MMI office at the exhibition area.					
Electricity Supply (Must)		EUR / kW	kW	EUR / Total	
Min. 3 kW Electrical main connection must be ordered by all the exhibitors who booked "Floor Space Only". Does NOT include connection from the main electrical connection to any devices. This is the responsibility of the stand construction company.					
Stand Security		Date	EUR / Day	No. of days	Staff
12-hour working periods are between 8 p.m.-8 a.m. Due to general security terms, stand security services cannot be obtained from another company.		14.11.23 15.11.23 16.11.23			
Stand Cleaning		Date	EUR / Sqm.	No. of days	Sqm.
Cleaning is made in the morning of the related date. Cleaning service includes one-off cleaning of floor surfaces and the horizontal surfaces of tables, chairs and counters and waste disposal. Textile floor coverings are vacuumed while hard floor coverings are wipe cleaned.		15.11.23 16.11.23 17.11.23			
TOTAL					
TOTAL (incl. 18% VAT)					

Place, date
Company stamp and legally binding signature of exhibitor

Return to:
EKO MMI Fair Co. Ltd.
Biracılar Sokak No:10 Mecidiyeköy 34387
Şişli - İSTANBUL
Email: merve@ekofuar.com.tr
Tel: 0212 266 9158 Fax: 0212. 266 9163
Deadline: 22.09.2023